



Registration Date: \_\_\_/\_\_\_/\_\_\_

**It is agreed that**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Name of company (if applicable): \_\_\_\_\_

**Will represent the above-mentioned company / organization for fundraising activities benefiting the FOUNDATION OF STARS.**

Registration # of the company / organization (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Email : \_\_\_\_\_

**Registration of activity(ies) or type of fundraising event(s)**

Description: \_\_\_\_\_

Address of activity(ies): \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Start date of the activity(ies): \_\_\_\_\_ End date of the activity(ies): \_\_\_\_\_

Financial Objective: \$ \_\_\_\_\_

Net amount received: \$ \_\_\_\_\_ on \_\_\_\_\_

Letter of authorization:      French       English

Money Box No: \_\_\_\_\_ Date of return: \_\_\_\_\_

**Foundation of Stars representative**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(title)

\_\_\_\_\_  
(date)

## **FOUR METHODS OF ENSURING THE SUCCESS OF AN ACTIVITY**

You are surrounded by a dedicated team and you define your activity so that it meets the mission of the Foundation of Stars; the activity must have a unifying idea in your environment. For suggestions and inspiration, the Foundation of Stars offers a list of activities that have already been proven successful and could make your choice easier.

- 1) Advertise in the medium of your choice of date for your event, once the Foundation of Stars has given their approval and approved your promotional materials for the use of its name and its logo. You will ensure that the advertising costs do not exceed your budget and take full advantage of what the Foundation may make freely available.
- 2) You will host your event with as much enthusiasm and dynamism and ensure compliance with your rules. You deliver the message that your event could return every year and you will ensure that your donors and organizers are aware of the requirements for issuing receipts for tax purposes.
- 3) You write your final report without forgetting that the net proceeds to be donated to the Foundation of Stars within fifteen (15) days following the end of your business.
- 4) You will never have to express too much gratitude to all your supporters who have helped make your event a success. Our communications team is at your disposal to help you to showcase your event on the Foundation of Stars website and on social networks.